

GOVERNMENT OF JAMMU AND KASHMIR
DEPARTMENT OF SOCIAL FORESTRY
J&K-JAMMU

C I R C U L A R

It has been observed with utmost displeasure that the field staff including the employees associated with certain unions are seen roaming in the complex of Directorate/Regional Directorate, without any proper permission from the competent authorities. This sort of working is definitely affecting the conduct and functioning of the Department.

It is enjoined upon the entire field staff as well as the ministerial staff to remain on duty at their respective places of postings and take every care for protection of social forestry assets & ensure that no damage/encroachment takes place. It be ensured that no official leaves his place of posting without proper permission of the competent authority.

Moreover, both the Regional Directors are advised to furnish attendance of their office to this office at 11:00 AM every day and like-wise all the Divisional Forest Officers will furnish attendance of their offices to respective Regional Directors on daily basis at 11:00 AM. As regards the attendance of Range Office/field staff, the concerned DFOs will devise a mechanism for regular check of the attendance under intimation to this office.

It be noted that non-compliance of the circular instructions shall be viewed seriously and appropriate action under rules shall be taken against the defaulter (s).

20/1/16
Addl. PCCF/Director,
Department of Social Forestry,
J&K, Jammu

23/1/16
No: J&K/SF/Gen/2016-96

Dated: 23-1-2016

Copy for information and necessary action to the:-

1. Regional Director, Department of Social Forestry, Jammu.
2. Regional Director, Department of Social Forestry, Kashmir.
3. All Divisional Forest Officer (s), Department of Social Forestry, J&K.
4. I/C Website for uploading on official website (jksocialforestry.nic.in).